

**SELECTMEN'S MEETING MINUTES**  
**December 14, 2010**

Members Present: Larry Harrington, Vice Chairman  
James J. DeVellis, Clerk  
Lorraine Brue  
Paul Mortenson

Others Present: Kevin Paicos, Town Manager

The meeting was brought to order at 7:00 p.m. by Larry Harrington, Vice Chairman.

**7:00 – Citizens' Input** – No one Present for Citizens' Input.

**7:05 – Discussion on Goals and Objectives** – Merger of Water/Sewer Dept. Employees with Highway Department. Town Manager, Kevin Paicos, explained he had met with W&S regarding the proposed merger. He did a special mailing to employees. He will do the same for DPW in preparation for a presentation and discussion next week. Water & Sewer were not available for this meeting but would be available for a meeting next week.

Kevin Paicos pointed out there are two lists of goals and objectives – one he has put together and the other is the one the BOS has been working on. He said the two have to be blended together to eliminate any overlaps. Lorraine Brue said the goals and objectives regarding W&S are being addressed and will be discussed further at the meeting next week. Jim DeVellis spoke about working toward a road management program including road improvements, drainage and financing. Paul Mortenson said he is in favor of regionalizing as much as can be done. He pointed out that an attempt to regionalize the Veterans Agent services had received opposition. It is a very sensitive issue. He would support the Town Manager to regionalize services where possible. Lorraine Brue said she had attended meetings in surrounding towns and a whole list of potential areas for regionalization were discussed including Planning, Conservation and Department of Public Works. Larry Harrington pointed out that with the deficit at the State there will be tremendous pressure on all communities to look at fresh ways to reduce the costs of services. It is time to be open to ideas perhaps sharing positions. Kevin Paicos reported that at this time he is working with five or six other communities regarding regionalization of services. It is very early in these discussions and he would brief the Board as things develop. Jim DeVellis pointed out that regionalization has been happening in the Western part of the State for some time where towns have experienced more successes than failures.

Lorraine Brue reported the interviews with the architects for Town Hall renovation have been completed; proposals for costs are being put together and the process is moving forward. A brief discussion ensued on how to address the town-owned property needing renovation or replacement. Kevin Paicos pointed out that it is necessary to get a good grasp on what should be done. He does not want to see the selling of property that may be needed in the future. Larry Harrington said the Town has to take into consideration the number of buildings that need extensive work done and what that means to the tax payers. He suggested that there might be a better way to plan or stagger these projects so that in the future they would not all need extensive repair at the same time. Kevin Paicos said there would have to be compromises made on what the Town needs and what the Town might want.

Jim DeVellis pointed out that the Board spends a great deal of time on Liquor License issues – violations, extensions of hours, renewals and training of employees. As the authorizing authority, he would like to have some entity to which the Board could refer regarding some of these requirements when such requests come before the Board. Lorraine Brue explained that the Liquor License Regulations have not been overhauled in many years and that Chief O’Leary is looking at what other Towns are doing. She suggested having a subcommittee work with Chief O’Leary and his staff to put together a more comprehensive process. The suggestion was made to schedule a public hearing for license holders, etc. Kevin Paicos said he could get something along those lines for the Board to review. Paul Mortenson voiced concern about how the Board is made aware of issues or violations and at what level of infraction does something come before the Board. Jim DeVellis suggested that this might be something the subcommittee could look into. He said liquor license violations can be volatile; there needs to be an understanding of all sides of the issue. A brief discussion ensued regarding ways to improve communication when it becomes appropriate to notify the Board of violations of a liquor license.

Larry Harrington explained that traditionally the budget forecast has been to split available revenues 70/30 between the School Department and the Town. He would like to see a review of all the accounts in order to review any that may no longer be active for funds that could be used to ease the budget gap. He pointed out that the OPEB account is a good example. The School Department should be involved in this process. Randy Scollins is working on a budget to present in January. He would keep the Board advised as the process matures.

A lengthy discussion was held regarding Route 1 development. The proposed zoning changes by the Zoning Review Committee were not completed. He has tried to get discussion going again through the Industrial Development Committee. He feels that something has to be done to make the land there more attractive to potential commercial development; possibly changing zoning and over-lay districting. Kevin Paicos suggested the hiring of a consultant to come up with a master plan taking into consideration the impact on W&S as well as

development in the down town area. He pointed out there are development plans in place - an Open Space and Recreation Plan, the Down Town Redevelopment Plan and a Space Needs Committee. These are things that could be included in a master plan and could all be done in six or seven months. Further discussion was held regarding how to finance a consultant, what the Town really wants in the way of development, engaging Boards, Committees and interested citizens in discussions and the benefit to the Town by having a master plan for development.

Kevin Paicos reported that he had reviewed the Board of Selectmen's Handbook. He pointed out that most of the policies are out of date. He will review it again and then ask the Board to look at it to start adding categories as appropriate. The MMA has a handbook containing rules and regulations that might be helpful to the BOS. The Board should schedule meetings with the various boards and committees to make sure the lines of communication are kept open.

A brief discussion was held on Succession planning. Larry Harrington explained that a program needs to be in place when the Board is involved in the decision making for the hiring or promotion from within when a vacancy develops. Kevin Paicos pointed out that the Town really needs a Human Relations person who would be responsible for making these types of decisions after conferring with the appropriate persons. It comes down to whether the Town wants to go to the expense of recruiting which is very expensive or whether to look at staff in house and involve them in an organized succession program. Lorraine Brue pointed out that when there is a position open, someone from within who has potential should be identified and invested in the succession program to move forward. Kevin Paicos pointed out that training from within takes real effort and is something that cannot be done without a succession plan.

George Leonard, 3 Aldrich Rd., commented about the creation of a Department of Public Works. He said there is a "lot of friction" in the departments impacted by that move. He said the Water Dept. "absolutely refuses" to plow snow. Kevin Paicos explained that he had met with W&S and plans to do the same with Highway. He expects that will help to alleviate the angst for those employees.

**ACTION:**

**Minutes** – The Minutes for the Board of Selectmen's Meeting of November 09, 2010 were reviewed.

Motion by Paul Mortenson to approve the Minutes of Meeting of November 09, 2010 as amended. Seconded by Lorraine Brue. **Vote: 4-0-0**

The Minutes for the Board of Selectmen's Meeting of November 23, 2010 were reviewed and put on hold.

The Minutes for the Board of Selectmen's Meeting of November 30, 2010 were reviewed.

Motion by Paul Mortenson to approve the Minutes of the Meeting of November 30, 2010 as submitted. Seconded by Lorraine Brue.

**Vote: 3-0-1** (Larry Harrington abstained)

**Extension of Opening Hours** – Received from James Arsenault, Asst. General Manager, CBS Scene Restaurant and Bar a request to extend the liquor license hours of operation for service on New Year's Eve. The request is for an extension to 2:00 a.m.

A brief discussion was held regarding the number of requests for extension of hours on New Year's Eve and the need for extra police officers on site during the extended hours.

Motion by Paul Mortenson to approve the request for extended hours on New Year's Eve Dec. 31, 2010 to 2:00 a.m. Jan. 01, 2011, as submitted by CBS Scene Restaurant and Bar contingent upon having two police officers on duty. Seconded by Lorraine Brue. **Vote: 3-1-0** (Jim DeVellis voting in the negative)

**Legal Services Invoice** – Received from Deutsch/Williams an Invoice for Legal Services rendered in November, 2010 in the amount of \$2,772.00. A brief discussion was held.

Motion by Paul Mortenson to approve payment to Deutsch/Williams in the amount of \$2,156.33 for legal services rendered during the month of November, 2010. **Vote: 4-0-0**

**C.O.A. Donations** – Received notice from Vicki Lowe, C.O.A. Director, of the receipt of a donation from the Mansfield Lodge of Elks in the amount of \$490.00 given in memory of John McNamara to be deposited in the C.O.A. Gift Account and a donation from the Freemasons of the Rabboni Royal Arch Chapter/North Attleboro in the amount of \$500.00 to be deposited in the C.O.A. Gift Account.

Motion by Jim DeVellis to accept with gratitude the donations received by the C.O.A. in the amounts of \$490.00 and \$500.00 as notified by the Director of the C.O.A., Vicki Lowe. Seconded by Paul Mortenson. **Vote: 4-0-0**

**Hackie Licenses – 2-Year** – Received Hackie License Applications from John G. McGrath (new application), Stephen Gallant, Barbara Ann Binns, Frederick J. Dwyer and Paul A. Thibeault (four renewals) for a two year period, driving for Foxfield Transportation.

Motion by Lorraine Brueto approve the 2-year new Hackie License application as submitted by John G. McGrath, 9 Mechanic Street, Foxborough. Seconded by Paul Mortenson. **Vote: 4-0-0**

Motion by Lorraine Brue to approve the Hackie License application renewal as submitted by Stephen Gallant, 185 S. Worcester Street, Norton, for a two year period. Seconded by Paul Mortenson. **Vote: 4-0-0**

Motion by Lorraine Brue to approve the Hackie License application renewal as submitted by Barbara Ann Binns, 120 West Main Street, Norton, for a two year period. Seconded by Paul Mortenson. **Vote: 4-0-0**

Motion by Lorraine Brue to approve the Hackie License application renewal as submitted by Frederick J. Dwyer, 255 Elm Street, N. Attleboro, MA, for a two year period. Seconded by Paul Mortenson. **Vote: 4-0-0**

Motion by Lorraine Brue to approve the Hackie License application renewal as submitted by Paul A. Thibeault, 22 Frenier Street, Attleboro, MA., for a two year period. Seconded by Paul Mortenson. **Vote: 4-0-0**

**Foxborough Agricultural Commission** – A brief discussion was held regarding the establishment off an Agricultural Commission as approved at ATM, 2010 – Article 16. Lorraine Brue read the names and term expiration dates of each Commission members.

Motion by Paul Mortenson to approve Edward A. Lawton, 3 yr. term to expire on 12/14/2013; Debbie Sulham, 3 yr. term to expire on 12/14/2013; Rosemary Smith, 2 yr. term to expire on 12/14/2012; John Hazeldine, 2 yr. term to expire on 12/14/2012 and Frederick Grossmith, 1 yr. term to expire on 12/14/2011. Seconded by Jim DeVellis. **Vote: 4-0-0**

**One Day Beer & Wine License** – Received from Bill Cunningham on behalf of the Orpheum Theater a request for three (3) One Day Beer & Wine Licenses for December 26, 27 and 28, 2010.

Motion by Paul Mortenson to approve the request for three One Day Beer & Wine Licenses as submitted by the Orpheum Theater, Bill Cunningham. Seconded by Lorraine Brue. **Vote: 4-0-0**

**2011 License Renewals** – A brief discussion was held regarding the 9-page list of 2011 Common Victuallers License Renewals for Non-alcohol Restaurants as submitted.

Motion by Paul Mortenson to approve the 2011 License Renewals for Common Victualers Licenses for non-alcohol restaurants as listed on pages 1 – 9. Seconded by Lorraine Brue. **Vote: 4-0-0**

**OLD/NEW BUSINESS** – Kevin Paicos reported that a letter of commendation has been given to Lisa Sinkus in recognition of her dedication to the Town and in particular for her work on moving from self insurance to Mass Insurance Association.

A brief discussion was held regarding a decision on approving a Warrant for a STM and establishing a date. He pointed out that the negotiations with the Kraft Group would not be completed in time to put an Article on a Warrant for a January or February meeting. The cost and possible funding for a master plan consultant was also discussed. Larry Harrington asked that Kevin Paicos discuss this issue with the Planning Board and report back to the Board.

Motion to adjourn by Jim DeVellis. Seconded by Paul Mortenson.  
**Vote: 4-0-0** Meeting adjourned at 9:15 p.m.

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James J. DeVellis, Clerk

Motion by Paul Mortenson to adjourn. Seconded by Lorraine Brue.  
**Vote: 4-0-0** Meeting adjourned at 8:15 p.m.

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James J. DeVellis, Clerk

